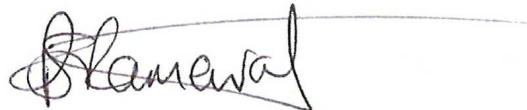


Despatched: 02.05.14

I hereby summon you to attend the Annual meeting of the Sevenoaks District Council to be held in the Council Chamber, Council Offices, Argyle Road, Sevenoaks commencing at 7.00 pm on 13 May 2014 to transact the under-mentioned business.



Chief Executive

AGENDA

Apologies for absence

1. To elect a Member to be Chairman for the municipal year 2014/15.
2. To elect a Member to be Vice-Chairman for the municipal year 2014/15.
3. To approve as a correct record the minutes of the meeting of the Council held on 1 April 2014. (Pages 1 - 10)
4. Declarations of Interest
5. Chairman's Announcements
6. To appoint the Chairmen, Vice-Chairmen and Membership of Committees for the municipal year 2014/15 (Appendix to follow). (Pages 11 - 12)
7. Scheme of Delegations
 - a) To agree delegations to Committees (as set out in Parts 3-12 of the Constitution) and to confirm/approve delegations to Officers (as set out in Part 13 of the Constitution). (Pages 13 - 80)
 - b) To note the delegations of executive functions and appointments to the Cabinet made by the Leader. To follow
8. To confirm the Calendar of ordinary Meetings for the municipal year 2014/15. (Pages 81 - 84)
9. To appoint representatives on other organisations (Appendix to follow). (Pages 85 - 86)
10. To note the outgoing Chairman's Report (Pages 87 - 88)

11. Matters considered by the Cabinet:

- a) Budget: Council Tax Support Funding for Town and Parish Councils (covering minute from Cabinet to follow) (Pages 89 - 120)

EXEMPT INFORMATION

(At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.)

The Annual Meeting of the Council will be followed immediately by a special meeting of the Cabinet to appoint the membership of Advisory Committees and to make appointments to other outside organisations within the Cabinet's remit.

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Contact Officer named on a report prior to the day of the meeting.

Should you require a copy of this agenda or any of the reports listed on it in another format please do not hesitate to contact the Democratic Services Team as set out below.

For any other queries concerning this agenda or the meeting please contact:

The Democratic Services Team (01732 227241)